

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
September 9, 2013
MINUTES**

The regular session of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 6:30 p.m. in the Auditorium at the J.P. Case Middle School.

Members Present

Robin Behn
Anna Fallon
Marianne Kenny

Laurie Markowski
Doris McGivney
Dennis Copeland

Members Absent

Bruce Davidson

John Comegno, Board Attorney was in attendance.

On the motion of Ms. McGivney, seconded by Ms. Fallon, the meeting was adjourned, unanimously viva voce, at 6:30 p.m. to executive session in Room D111.

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Personnel & Negotiations

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

The Board returned to public session at 7:13 p.m. in the Auditorium.

CITIZENS ADDRESSED THE BOARD

None

SUPERINTENDENT'S REPORT

Mr. Nolan brought everyone up to date on the opening of school, see attached. He also presented the Boards, District and the Superintendents Goals for the 2013-2014 school year, as attached.

Dr. Copeland recognized all the men and women who lost their lives on September 11, 2001. He also recognized the men and women who served and have lost their lives in our Armed services. Dr. Copeland asked for a moment of silence.

PERSONNEL

The next meeting will be September 17, 2013.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations and Leaves of Absence

All Personnel items were approved under one motion made by Ms. Fallon, seconded by Ms. Markowski.

1. Approval was given to confirm the employment of the following staff member. This candidate will be highly-qualified for this position. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Loc	Date	Salary/Degree/Step	Certification/College
a.	Kucharski	Amy	Health & PE/RFIS	9/3/13	\$48,970/BA/2	Teacher of Health & Physical Education/Pennsylvania State University

2. Approval was given for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Schorr	Jaclyn	JPC	Resource Center	Disability Leave	December 2, 2013-February 3, 2014
					Family Leave/NJ Paid	February 4, 2014-May 5, 2014

3. Approval was given to amend the motion of August 26, 2013, item 4c:

for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
c.	Ruppel	Ann	JPC	Grade 7	Disability Leave	December 2, 2013-January 31, 2014
					Family Leave/NJ Paid	February 3, 2014-May 1, 2014

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
c.	Ruppel	Ann	JPC	Grade 7	Disability Leave	December 2, 2013-January 31, 2014
					Family Leave/NJ Paid	February 3, 2014- May 2, 2014

Non Certified Staff – Appointments, Resignations & Leaves of Absence

4. Approval was given to amend the motion of May 6, 2013 #10, item e:

to employ the following non-certified staff members for the 2013-2014 school years, as per attached.

Item	Staff	Appendix
e.	Non-Tenured Library Clerks	O

Appendix O-Non-Tenured Library Clerks

First Name	Last Name	Position	Location	2013-2014 Step	2013-2014 Salary	Longevity 2013-2014	Total
Kathryn	Merzena	Library Clerk-.5-Elementary Teaching Certificate	BS	3, w/cert.		N/A	\$13,332.00

to read:

Appendix O-Non-Tenured Library Clerks

First Name	Last Name	Position	Location	2013-2014 Step	2013-2014 Salary	Longevity 2013-2014	Total
Kathryn	Merzena	Library Clerk-.5-Elementary Teaching Certificate	BS	3, w/cert.	\$14,021.50	N/A	\$14,021.50

All Staff – Additional Compensation

5. Approval was given to employ the following staff members for additional compensation during the 2013-2014 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate/ Stipend
1.	Goldman	Jill	FAD	Bus Shuttle Duty-.5 hours per day	N/A	\$21.12 /hr
2.	Gorka	Alaina	FAD	Bus Shuttle Duty-.5 hours per day	N/A	\$21.12 /hr
3.	Liscinsky	Linnea	FAD	Bus Shuttle Duty-.5 hours per day	N/A	\$21.12 /hr
4.	Mulholland	Joey	FAD	Bus Shuttle Duty-.5 hours per day	N/A	\$21.12/ hr

5.	Rieg	Kimberly	FAD	Bus Shuttle Duty-.5 hours per day	N/A	\$21.12 /hr
6.	Murray	Jaclyn	BS	Kindergarten Back to School Night	2/hrs	Hourly Rate
7.	Thornton	Lisa	FAD	Assistance in the Library	8/hrs	Hourly Rate
8.	Aliseo	Brian	RFIS	Right to Know Training	4	Hourly Rate
9.	Dmitrenko	Irina	FAD	Right to Know Training	4	Hourly Rate
10.	Kucharski	Amy	RFIS	Right to Know Training	4	Hourly Rate
11.	Russo	Leah	JPC	Right to Know Training	4	Hourly Rate
12.	Sodano	Kristen	CH	Right to Know Training	4	Hourly Rate
13.	Clark	Barbara	RH	Mentor Teacher Training	5	\$33.78/hour
14.	Connelly	Kathleen	JPC	Mentor Teacher Training	5	\$33.78/hour
15.	Enos	Susan	BS	Mentor Teacher Training	5	\$33.78/hour
16.	Goldman	Jill	FAD	Mentor Teacher Training	5	\$33.78/hour
17.	Hlinka	Jaclyn	FAD	Mentor Teacher Training	5	\$33.78/hour
18.	Koehler	Lori	RFIS	Mentor Teacher Training	5	\$33.78/hour
19.	Liscinsky	Linnea	FAD	Mentor Teacher Training	5	\$33.78/hour
20.	Pirog	Michelle	JPC	Mentor Teacher Training	5	\$33.78/hour
21.	Posluszny	Jennifer	CH	Mentor Teacher Training	5	\$33.78/hour
22.	Salvato	Stacey	FAD	Mentor Teacher Training	5	\$33.78/hour
23.	Soos	Laura	BS	Mentor Teacher Training	5	\$33.78/hour
24.	Stephan	Laura	FAD	Mentor Teacher Training	5	\$33.78/hour
25.	Szierer	Marianne	CH	Mentor Teacher Training	5	\$33.78/hour
26.	Truncale	Christopher	BS	Mentor Teacher Training	5	\$33.78/hour
27.	Vaccarino	Katie	RH	Mentor Teacher Training	5	\$33.78/hour
28.	Fisher	Michele	RH	Summer Presenter 3-8 Literacy Follow-Up	5	\$33.78/hour
29.	Ashey	Elizabeth	RH	Summer Presenter 3-8 Literacy Follow-Up	5	\$33.78/hour
30.	Howard	Lorne	BS	New Teacher Science and Social Studies 2013	5	\$33.78/hour
31.	Casterline	Christine	JPC	Mentor Teacher Training Follow-Up	3	\$33.78/hour
32.	Clark	Barbara	RH	Mentor Teacher Training Follow-Up	3	\$33.78/hour
33.	Connelly	Kathleen	JPC	Mentor Teacher Training Follow-Up	3	\$33.78/hour
34.	Griffith	Debra	CH	Mentor Teacher Training Follow-Up	3	\$33.78/hour
35.	Goldman	Jill	FAD	Mentor Teacher Training Follow-Up	3	\$33.78/hour
36.	Hecky	Carol	RFIS	Mentor Teacher Training Follow-Up	3	\$33.78/hour
37.	Hlinka	Jaclyn	FAD	Mentor Teacher Training Follow-Up	3	\$33.78/hour
38.	Kelliher	Pamela	RH	Mentor Teacher Training Follow-Up	3	\$33.78/hour
39.	Liscinsky	Linnea	FAD	Mentor Teacher Training Follow-Up	3	\$33.78/hour
40.	Kwiatek	Rebecca	RH	Mentor Teacher Training Follow-Up	3	\$33.78/hour
41.	Madlinger	Marybeth	RFIS	Mentor Teacher Training Follow-Up	3	\$33.78/hour
42.	Pirog	Michelle	JPC	Mentor Teacher Training Follow-Up	3	\$33.78/hour
43.	Posluszny	Jennifer	CH	Mentor Teacher Training Follow-Up	3	\$33.78/hour
44.	Stephan	Laura	FAD	Mentor Teacher Training Follow-Up	3	\$33.78/hour
45.	Szierer	Marianne	CH	Mentor Teacher Training Follow-Up	3	\$33.78/hour
46.	Vaccarino	Katie	RH	Mentor Teacher Training Follow-Up	3	\$33.78/hour
47.	Agabiti	Joseph	JPC	CPR/AED-Lunch Duty	3	\$33.78/hour
48.	Fowler	Cristin	RFIS	CPR/AED/First Aid-Coach	6	\$33.78/hour
49.	Heierling	Kimberly	JPC	CPR/AED-PE Teacher	3	\$33.78/hour
50.	Battell	Rebecca	CH	Transportation Aide	NA	\$21.12/hour
51.	Mitcheltree	Jack	Sub	Transportation Aide	NA	\$21.12/hour
52.	Nardelli	Kyle	CH	Transportation Aide	NA	\$21.12/hour

6. Approval was given to amend the motion of August 26, 2013, #18 item 4:

to employ the following staff members for additional compensation during the 2013-2014 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate/ Stipend
4.	Stalgaitis	Katherine	BS	Bus Shuttle Duty-.5 hours per day	N/A	\$21.12 /hr

to read:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate/ Stipend
4.	Stalgaitis	Kathleen	BS	Bus Shuttle Duty-.5 hours per day	N/A	\$21.12 /hr

Substitutes

7. Approval was given to employ the following applicants as Substitutes for the 2013-2014 school year pending fingerprinting:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	Marinaro	Deborah	Teacher, Teacher Assistant, School Nurse	Substitute Certificate, Nursing License
b.	Vinella	Sherri	Teacher, Teacher Assistant	Teacher of Mathematics
c.	Hernandez	Martin	Teacher, Teacher Assistant	CEAS-Health & Physical Education
d.	McCarthy	Kimberly	Teacher, Teacher Assistant, Library Clerk	Substitute Certificate
e.	Tuozzolo	Heidi	Teacher, Teacher Assistant	Substitute Certificate

Field Placements

8. Approval was given of the following student teacher for the 2013-2014 school year, pending fingerprinting:

Candidate/College/Univ.	Cooperating Teacher	Location/Position	Dates
Kevin Burke/Monmouth	Dawn Hlavsa-Suk	J.P. Case/7th Grade	9/3/2013-12/13/2013

Professional Development/Travel

9. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (See Below)	Max. Amt.
a.	Pauch	Michelle	Professional Training in Behavioral Teaching Strategies, Monroe Twp., NJ	September 18-19, 2013	R, M	\$192
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

10. Approval was given to employ the following staff members for additional compensation during the 2013-2014 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
53.	Seymour	Stephanie	JPC	Home Instruction	100	\$30.62/hour

Aye: Ms. Behn Ms. Markowski Nay: 0 Abstain: 0
 Ms. Fallon Ms. McGivney
 Dr. Kenny Dr. Copeland

CURRICULUM

The next meeting will be September 19, 2013

All Curriculum items were approved under one motion made by Ms. Fallon, seconded by Ms. Markowski.

- Approval was given for a consultant from Language Circle to prepare and present three days of Project Read training for Grade 1 teachers during the 2013-2014 school year at a cost of \$1,200 per day plus mileage for the consultant not to exceed \$400. Monies to be taken from the NCLB Title IIA 2013-2014 funds.
- Approval was given to provide Reading Recovery Continuing Contact Professional Development services and accept fees from the following participating districts at the indicated cost below:

	District	Teachers	Total Amount
a.	Madison School District	1	\$900
b.	Scotch Plains-Fanwood School District	6	\$5,400
c.	Warren Township School District	4	\$3,600

- Approval was given for Scott Piotrowski to prepare and present two workshops entitled, "Using AIMSweb Universal Screening Assessments," for Student Support teachers and five hours of consultative services during the 2013-2014 school year at a rate not to exceed \$4,900.

Ms. Fallon noted that item #2 were revenues. Ms. Fallon thanked Mr. Bland for this effort. Mr. Bland in turn passed the thanks on to Dr. Baker.

Aye: Ms. Behn Ms. Markowski Nay: 0 Abstain: 0
 Ms. Fallon Ms. McGivney
 Dr. Kenny Dr. Copeland

FACILITIES/OPERATIONS

The next meeting will be October 9, 2013.

TRANSPORTATION

The next meeting will be September 11, 2013.

FINANCE

The next meeting will be October 2, 2013.

REPRESENTATIVE TO THE COUNTY SCHOOL BOARDS ASSOCIATION

The next meeting will be September 17, 2013. Ms. Markowski noted the topic will be PARCC.

REPRESENTATIVE TO THE NJSBA/LEGISLATIVE ADVISOR

No report

POLICY DEVELOPMENT

The next meeting will be October 15, 2013. We may think of a rotating process to accommodate the four committee members to avoid having a quorum.

MISCELLANEOUS

All Miscellaneous items were approved under one motion made by Ms. Markowski, seconded by Ms. McGivney.

1. Approval was given of the district's Organizational Chart for the 2013-2014 school year, as attached.
2. Approval was given of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials in accordance with N.J.A.C. 6:16-6.2(b) with Raritan Township and Flemington Borough Police Departments, as attached.
3. Approval was given of the Athletic Training Agreement with the Somerset Medical Center for the 2013-2014 school year, as attached.
4. Approval was given to employ Carolyn Albanese to provide A.P.A. Portfolio Development consultation services during the 2013-2014 school year at a maximum per diem rate of \$1,000.
5. Approval was given for Nahed Andraos to serve as a translator for the Child Study Team during the 2013-2014 school year at a rate of \$30.62 per hour for a maximum of 25 hours.
6. Approval was given for Copper Hill School to accept a \$1,000 sgrant from Fuel Up to Play-Breakfast Blitz. The money will be used to create a healthier environment for students.
7. Approval was given to amend the motion of July 8, 2013:

Approval was given for Mountain Lakes Board of Education to provide 2013-2014 Itinerant Speech services for the following students as indicated below.

Item	Student ID #	2013-2014 Services
f.	2145437416	\$4,860

to read:

Item	Student ID #	2013-2014 Services
f.	2145437416	\$9,720

8. Approval was given to accept the following donations for assemblies at the Francis A. Desmares School, during the 2012-2013 school year:

Item	Donor	Donation	Date	Amount
a.	PTO	Josh Drean-Defeat Bullying Positively	10/11/13	\$1,600.00
b.	PTO	RVCC Planetarium	3/05/2014	\$ 700.00
c.	PTO	Churchville Nature Center Lenepe Life	3/21/14	\$ 841.00
d.	PTO	American Pride Spectacular	5/15/2014	\$ 945.00
e.	PTO	Pioneer Living	5/23/2014	\$ 895.00
f.	PTO	Dancing with the Honeybees	6/05/2014	\$ 900.00

9. Approval was given for the following student to attend the Copper Hill Integrated Preschool Program during the 2013-2014 school year at an annual tuition rate of \$3,000. Parents to provide transportation.

Student ID
2011878

Aye: Ms. Behn Ms. Markowski Nay: 0 Abstain: 0
 Ms. Fallon Ms. McGivney
 Dr. Kenny Dr. Copeland

CORRESPONDENCE

None

OLD BUSINESS

Mr. Nolan noted that the demographic study will be reissued. He noted additional development will not make an impact. He is still waiting for the policy audit to be completed.

NEW BUSINESS

Mr. Nolan noted that he will not be in attendance at the September 23 meeting. Mr. Bland will be present in his absence. He also noted Dr. Copeland and Mr. Davidson toured the schools on September 6 and they commended the grounds and the custodial staff. The schools were pristine! They were also very pleased with the instruction. They thanked Mr. Nolan for the tour. Dr. Copeland noted that if anyone would like a tour, please reach out to Mr. Nolan.

CITIZENS ADDRESS THE BOARD

None

On the motion of Ms. McGivney, seconded by Ms. Behn, the meeting was adjourned at 7:46 p.m.

Respectfully Submitted,

Stephanie Voorhees
Business Administrator/Board Secretary

Upcoming Board Meetings

September 23

October 21

November 18

December 16